

Curriculum Vitae

Asma Mohammed
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Objective:

Want to work in a professionally stimulating environment where integrity and sincerity are valued. I would like to feel at the end of the day that I have contributed significantly to the organization in which I work.

Personal details:

- Date of birth: 30-05-1998
- Gender: female
- Martial statues: single
- Nationality: Sudanese
- Spoken language: Arabic and English

Academic qualification:

- S.S.L.C (Secondary School Leaving Certificate)

Experience:

Indoor sales representative, 2019

Duties and responsibilities:

- Greeting and guiding the customers visiting the store
- Addressing the customers' concerns and finding the most suitable solutions
- Promoting and negotiating with potential buyers

Skills:

- Keyboarding: Arabic and English
- PC: Windows 10, Word, Excel, PowerPoint, etc.
- Translation and interpretation
- Hard working and self-motivated
- Good organizational skills
- Capable of managing time